

Using the IEEE *Xplore* digital library Usage Statistics Site

Start accessing your usage statistics: www.mpsinsight.com/ieee

See how your institution is taking advantage of IEEE *Xplore* with a usage statistics site that offers more timely COUNTER and SUSHI compliant usage reports, improved service and a user-friendly interface.

Getting Started

Once logged in, the **HOME PAGE** provides a welcome message and menu on the left.

View your IEEE *Xplore* usage statistics via the interface at www.mpsinsight.com/ieee OR bookmark our persistent link at <http://ieeexplore.ieee.org/onlinestats/counter>.

NEW USERS of IEEE *Xplore* usage reports should log in using the credentials provided via email.

Click on the down arrow next to **Welcome Username** at top right to view your account details or change your username and password.

IEEE *Xplore*[®]
Digital Library

Welcome Username ▾

Home Usage Reports Manage Account Support

Welcome To The Library Portal To Manage Your Online Usage Statistics.

Welcome to the new MPS Insights usage statistics reporting interface. This new design is more user-friendly, makes finding the reports you need much easier, and offers the ability to create dynamic reports by date. MPS Insight is a COUNTER 4 compliant usage statistics vendor.

Accessing Your Usage Statistics Reports

Click on **USAGE REPORTS** in the menu, then static reports to view and download your IEEE *Xplore* usage reports.

Your **ACCOUNT NAME**, **TYPE**, and **ID** should appear near the top of the screen.

To view reports from previous years, use the **REPORTING PERIOD** drop-down menu to select a different year.

Reports are available for current and past two years.

Home / Usage Reports / Example University (#123456789)

Usage Reports

Account Name Example University (#123456789)
Account Type Institution
Account ID 123456789

Reporting period: 2016 ▾

Report Type	Description	CSV	XML
Article Requests by Type	Summary of Total Customer Usage of Full-text Article Requests by Content Type - Usage COUNTER Compliant		-
Partner Content Article Requests by Type	Summary of Total Customer Partner Usage of Full-text Article Requests by Content Type - Usage COUNTER Compliant		-
Conferences	Number of Successful Article Requests by Month and Conference		-
Conferences by Year of Publication	Number of Full-text Article Requests by Conference Title and Year-of-Publication (YOP) - Usage COUNTER Compliant		-
Standards	Number of Successful Article Requests by Month and Standard		-

The Featured Reports section, if applicable, includes any custom reports your institution receives. Custom Reports available from IEEE *Xplore* include: Article Requests by Type, Conferences, Standards, and IP Addresses.

Reports are available in **CSV** and **XML FORMATS**. Click the preferred file format icon on the right to begin downloading the report.

Additional Features | IEEE Xplore Usage Statistics Site

Usage Statistics Reports (cont.)

COUNTER Report			
Report Type	Description	CSV	XML
COUNTER4 Journal Report 1	Number of Successful Full-Text Article Requests by Month and Journal		
COUNTER4 Journal Report 2	Access Denied to Full-text Articles by Month, Journal and Category		
COUNTER4 Journal Report 3	Number of Successful Item Requests by Month, Journal and Page Type		
COUNTER4 Journal Report 4	Total Searches Run by Month and Collection		
COUNTER4 Journal Report 1 GOA	Number of Successful Gold Open Access Full-Text Article Requests by Month and Journal		
COUNTER4 Journal Report 5	Number of Successful Full-Text Article Requests by Year-of-Publication		

DYNAMIC REPORTS offer six usage reports that are customizable by date range.

COUNTER REPORTS are located at the bottom section. This section contains the journal reports that are required by COUNTER.

Institution BP-ID/Name: **Example University (#123456789)**

Select Report:

From: To:

Managing Your Account

Click **MANAGE ACCOUNT** to access account details, selections and permissions.

Select the **Email Alerts** icon to sign-up for email notifications when updated COUNTER reports are available.

Select the **Manage SUSHI** icon to manage permissions for SUSHI enabled services accessing your COUNTER reports.

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Manage SUSHI
Email Alerts
Support

Home / Manage SUSHI

Manage SUSHI

This section allows you to permit selected SUSHI services to access your reports automatically using the SUSHI XML protocol. A blue checkmark icon means that some or all permissions are granted. Click the Manage SUSHI Permissions icon and choose the relevant Customer IDs into your Electronic Resource Management (ERM) System.

Available SUSHI Partners	Part	Permissions	Actions
OCLC WorldShare	Specific	<input checked="" type="checkbox"/>	
ABCe	Generic	<input checked="" type="checkbox"/>	
Ex Libris	Generic	<input checked="" type="checkbox"/>	

To allow a service to access your reports click on **MANAGE SUSHI** and choose which permissions you want to grant.

You will then need to enter the relevant Customer IDs into your Electronic Resource Management (ERM) System or ask your ERM supplier to help you.

Help & Support

Click **SUPPORT** or home page **ICON** to access FAQs or Contact Support.

Select the **FAQs** icon to view frequently asked questions.

Select the **Contact Support** icon to contact the help desk with any usage report issues or site questions.

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